

The Rye Fire Protection District

**MINUTES OF THE RYE FIRE PROTECTION DISTRICT BOARD OF
DIRECTORS MEETING
Regular Meeting December 15, 2014**

Present Directors – Mr. John Schaiberger, Mr. Jim Elliott, Mr. Mike Davis

Absent Directors – Mr. Wade Wills, Mr. Garry Melchi

Others - Chief Steve Bennett, Captain Jim Beach, Lieutenant Larry Archuleta, Firefighter Lazzarini, Firefighter Edwards

Call to Order

The meeting was called to order at 7:00 p.m. by Mr. John Schaiberger, who chaired the meeting.

Roll Call

Mr. Schaiberger introduced the present board members.

Approval of Agenda

Mr. Schaiberger asked for any additions or changes to the meeting agenda. Hearing none, it was approved.

Public Comments on Non-Agenda Items

None.

Receive or Act on Board Correspondence

None.

Approval of Minutes of November 17, 2014 Special Meeting

Clarification noted:

1. Page 4 of 6. Fire Chief Report, other items. Clarification that the any compensation for a paid grant writer will be included in the submitted grant.

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Motion to approve the Minutes of the November 17, 2014 with the clarification noted above.

Motion: Mr. Davis
Second: Mr. Elliott

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Elliott, Mr. Davis
Nay: None

Approval of Minutes of November 17, 2014 Workshop Meeting

Clarification noted:

1. Page 2 of 4. Staffing Composition. Mr. Schaiberger clarified that the intent is to provide a competitive program for staff to increase retention.

Motion to approve the Minutes of the November 17, 2014 with the clarification noted above.

Motion: Mr. Elliott
Second: Mr. Davis

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Elliott, Mr. Davis
Nay: None

Treasurer's Report

In the Interagency Bank Account, approximately \$19,000 has been committed. Another check is expected with an uncommitted amount of roughly \$6,000 from that billing.

Motion to approve Accounts Receivable for the month of November 2014.

Motion: Mr. Elliott
Second: Mr. Davis

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Elliott, Mr. Davis
Nay: None

Accounts Payable. Line item 6112 was adjusted due to a staff member getting paid wrong and reimbursing the overpayment, which was noted last month. Chief Bennett has sent a letter to the finance company requesting a change in payment date for Engine 23 to March/April. He has reached

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out to them as well by phone and waiting a return call. Chief Bennett will verify and respond with expenses that are in Line item 7110 and 7119. Line item 7314 was the garage door repair damage, which was reimbursed. Line item 7740 was questioned and noted that this is in last month's meeting notes.

Motion to approve the Accounts Payable for November 2014.

Motion: Mr. Elliott
Second: Mr. Davis

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Elliott, Mr. Davis
Nay: None

EMA Report. It was noted that this year's Ambulance Receipts are slightly down from the projected budget for this year.

Fire Chief Report

Statistics. In the Month November 2014, Rye Fire responded to 67 calls for service of which 53 were EMS related and 14 were fire related. In comparison with previous year this is a decrease of 4% from 2013 and an increase of 14% change from the 5 year average of 59.

Administration/Operations. A new grant has been prepared. The grant was submitted to FEMA for the Assistance to Firefighters grant. This request was for full sets of turn out gear along with wildland gear. Also included with the request is a washer/extractor specifically for gear and a dryer. These appliances will be to help the gear have a better and longer life.

The State of Colorado will be opening their grant for bunker gear January 1st. We will be submitting a request for funds to purchase bunker gear.

Repairs to the fire station are complete. The repairs to the new ambulance are complete. Radios are in the process of installation the unit will be place into service upon completion.

Prevention. We continue to provide Mitigation assessments for various homeowners throughout the District.

Provide assistance to School Dist 70 for fire drills and all hazard drills.

Training. Training has been ongoing throughout the month. Fire training covered forcible entry, vehicle extrication, environmental training. EMS training is ongoing with a new topic every 6 days concerning procedure changes, protocol changes and continuing education.

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Old Business

Hatchet Ranch Updates

Chief Bennett and Mr. Elliott reported that all tanks are full of water and the tanker has been winterized. Mr. Schaiberger reports that he has made several calls on the movement of the 30,000 tank without receiving calls back. Mr. Schaiberger will continue to work on this.

Disposition of Equipment

It was reported that the old chief truck has been sold and the party took possession. The City of Pueblo has purchased the Peterbuilt and is awaiting the processing of paperwork by the City of Pueblo. A bid of \$10,000 was received for old M21. Chief Bennett noted that he believes the price is low based upon his research. It was decided to continue to research more options and hold on to the unit at this time.

2015 Budget

The 2015 Budget was presented. Chief Bennett noted that he received the final certifications from all three (3) counties and is included in the budget. Payroll Taxes – Other was zeroed out as this was a line item from previous years for catching up of taxes and not required anymore. With the noted changes, the Contingency Line is now \$19,641.

Motion to adopt the 2015 Budget as presented.

Motion: Mr. Elliott
Second: Mr. Davis

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Elliott, Mr. Davis
Nay: None

The Interagency related items will be separated before submittal to the State of Colorado.

MSEC Personnel Policy

Mr. Schaiberger will meet with MSEC with the changes and the PTO Policy, who will revise and resubmit.

New Business

Resolution 15-001 – Public Notice of Designated Posting Places

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This resolution is to designate meeting notice posting places for the year 2015.

Motion to adopt 15-001 Public Notice of Designated Posting Places.

Motion: Mr. Elliott
Second: Mr. Davis

Further Discussion: None

Aye: Mr. Schaiberger, Mr. Elliott, Mr. Davis
Nay: None

Resolution 15-002 – Resolution Adopting Regular Meeting Dates for 2015

This resolution is to designate meeting dates for the year 2015.

Motion to adopt 15-002, Resolution Adopting Regular Meeting Dates for 2015.

Motion: Mr. Elliott
Second: Mr. Schaiberger

Further Discussion: Dates will be verified.

Aye: Mr. Schaiberger, Mr. Elliott, Mr. Davis
Nay: None

Resolution 15-003 – Resolution to Set Mill Levies.

This resolution is to set mill levies per the 2015 Budget adopted earlier in the meeting. Mill Levy will remain at 10.036 mills upon each dollar of total valuation. The total 2014 valuation for the Rye Fire Protection District of \$43,517,848 and to balance the budget for general operating purposes from property tax revenue of \$436,745.

Motion to adopt 15-003, Resolution to Set Mill Levies where the valuation is \$43,517,848 and revenue of \$436,745.

Motion: Mr. Elliott
Second: Mr. Davis

Further Discussion: None

Aye: Mr. Schaiberger, Mr. Elliott, Mr. Davis
Nay: None

Resolution 15-004 – Resolution to Adopt 2015 Budget

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This resolution is to adopt the 2015 Budget as approved earlier in the meeting.

Motion to adopt 15-004, Resolution to Adopt 2015 Budget.

Motion: Mr. Elliott
Second: Mr. Davis

Further Discussion: None

Aye: Mr. Schaiberger, Mr. Elliott, Mr. Davis
Nay: None

Resolution 15-005 – Resolution to Appropriate Sums of Money

This resolution is to appropriate \$867,785 from the General Fund to establish a limitation on expenditures for operations.

Motion to adopt 15-005, Resolution to Appropriate Sums of Money with the \$867,785 General Fund.

Motion: Mr. Elliott
Second: Mr. Davis

Further Discussion: None

Aye: Mr. Schaiberger, Mr. Elliott, Mr. Davis
Nay: None

Responses to Buildings Containing Marijuana Usage

Mr. Schaiberger noted that a local insurance agent brought to his attention the concern for staff fighting a fire at a marijuana facility and the dangers of the particles touching and penetrations their skin. Chief Bennett noted that at any incident, where required there are at least four (4) levels of protection for firefighters. For a Haz-Mat Incident, there are three (3) levels of protection for various protection requirements. For a Structure Incident, there is a single level of protection. For all types of incidents, the firefighter has most, if not all, skin exposure protected based upon the level of protection. All levels include self-contained breathing apparatus (SCBA) to protect staff from inhalation hazards. All of this is already covered in the existing Rye Fire SOG's.

Workshop Session

Mr. Elliott will send a thank you note to Pueblo County Sheriff for allowing Rye Fire to use their facility last month. Due to other commitments, the workshop session will be held February 16, 2015 from 1:30-4:30 pm at the Colorado City Metro Office. The regular monthly meeting will be held earlier than normal. Chief Bennett will ensure proper notifications are made.

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Adjourn

Motion to adjourn was made at 8:13 P.M.

Motion: Mr. Elliott
Second: Mr. Davis

Further Discussion: None

Aye: Mr. Schaiberger, Mr. Elliott, Mr. Davis
Nay: None

Dated this 15th day of December 2014.

A handwritten signature in cursive script, appearing to read "Beach".

Submitted by Jim Beach, Captain