

The Rye Fire Protection District

**MINUTES OF THE RYE FIRE PROTECTION DISTRICT BOARD OF
DIRECTORS MEETING
Regular Meeting December 18, 2017**

Present Directors – Mr. John Schaiberger, Mr. Rich Simpson, Mr. Mike Davis, Mr. Wally Rice

Absent Directors – Mr. Garry Melchi

Others - Chief Steve Bennett, Captain Jim Beach, Lt. Davidson, FF Euler, FF Nolting

Call to Order

The meeting was called to order at 5:00 p.m. by Mr. Schaiberger, who chaired the meeting.

Roll Call

Roll call was taken, and present members were introduced.

Approval of Agenda

Mr. Schaiberger asked for any additions or changes to the meeting agenda.

Motion to approve Meeting Agenda for December 18, 2017 as posted.

Motion: Mr. Davis
Second: Mr. Rice

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Simpson, Mr. Davis, Mr. Rice
Nay: None

Receive or Act on Board Correspondence

None.

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Public Comments on Non-Agenda Items

None.

Approval of Minutes

Mr. Schaiberger asked for approval of the minutes of November 2017.

Motion to approval of the meeting minutes for November 2017 as presented.

Motion: Mr. Simpson

Second: Mr. Davis

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Simpson, Mr. Davis, Mr. Rice

Nay: None

Treasurer's Report

Accounts Receivable. Colo Trust account is a separate account outside of the Bank of San Juans. A new account at the Bank of San Juans will be setup for the Building Fund. This will facilitate transferring of funds between the General Fund and the Building Fund without wire transfer fees. The expectation is that \$75,000 will be transferred to the Building fund to meet the expectation established during the recent mil levy vote less expenditures meeting this requirement. Once set up, a wire transfer will occur from Colo Trust to liquidate this account and wired to this new account. New signature cards will be required for the new account. Since Colorado City Metro has hired a new Financial Director, new signature cards will also be required for all existing accounts.

Accounts Payable. True Value Hardware Account is for miscellaneous items such as small tools, cleaning supplies, Def Fluid trying to keep as much local as possible.

Emergency Medical Services. Chief Bennett noted that Rye Fire is beginning to receive insurance funds from billings by the new agency, which will be reflected in next months reports. Insurance payments are dropping off from EMA billed reports.

Motion to accept the Treasurer's Report for Accounts Receivable and Accounts Payable for November 2017.

Motion: Mr. Rice

Second: Mr. Davis

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Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Simpson, Mr. Davis, Mr. Rice
Nay: None

Fire Chief Report

Statistics. In the Month November 2017, Rye Fire responded to 84 calls for service of which 77 were EMS related and 7 were fire related. In comparison with previous year call volume this is a decrease of 1% and an increase of 11% from the 5-year average of 76.

Administration/Operations. Grant through Assistance to Firefighters for the 2 life Pack 15 cardiac monitors did not get awarded funds this year. Another grant through the State is opening that will allow the request, however, it is a 50/50 grant. A request is in for a waiver to try to 90/10 split.

Researching grants for vehicle hearing protection while using sirens, no grants have been available.

A safety grant is awarded for visible PPE, the grant will fund 50 percent. High visibility jackets/coats were researched costing a total of \$4,380 plus the embroidery of Rye Fire Logo for \$320. Out of pocket expense would be \$2,350 for 19 jackets after the grant funding, this would be the purchase of gerber high visibility all-weather jacket. Grant is currently approved, and funding is available.

Red Creek Fire is giving Rye Fire 24-foot extension ladder and 12-foot roof ladder for fire truck. Beulah Fire is giving Rye Fire a 20-foot extension ladder for placement on one of our trucks. The 20-foot ladder has been delivered and currently resides on Engine 11 in Rye. This will help Rye Fire by providing a complement of ladders for all trucks.

City of Pueblo Fire Chief is working on a County wide mutual aid agreement. This has been through legal review and modifications have been done with the language. City of Pueblo attorney is finalizing the agreement and should be ready for signatures next month. Rye Fire Legal Counsel has reviewed the agreement.

Prevention. We continue to provide Mitigation assessments for homeowners throughout the District. A lot of the mitigation assessments are requested from the homeowner's insurance or the insurance agent of the purchaser.

Assisted all three schools with fire drills.

Rye Fire participated with the Parade of Lights in Pueblo.

Training. Training has been ongoing. Fire training was fire operation with hoses and hydrants, vehicle familiarization, pump training, misc. equipment operations. EMS training is ongoing with a new topic every 6 days providing continuing education for annual requirements.

Task List.

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- Fire Hydrants. Chief Bennett noted that about 1/3 (or approximately 120) of the hydrants have been tested with none under 500 gallons per minute. Only 1 hydrant was bad and was reported immediately to Colorado City Metro. Minimal change from last month due to increased call volume.
- EMS Billing Services. All transports from July 19 to current have been processed by new provider. All transports are being transmitted to the new company. Should start getting reports next month from the new firm.
- Exhaust System. Air Cleaning Specialist, Inc. provided pricing for Fume-A-Vent for both stations. This is a ducted system with drop down hoses. Awaiting a quote from Ward Diesel Filter system. No information has been received from InfraRed Radiant (Nederman Systems).
- Emergency Generators. Two (2) generators have arrived and will be installed this week. Awaiting gas piping installation for the units. Colorado City will run off natural gas and Rye will run off propane, which is the standard heating fuel for each location.
- Capital Projects. Chief Bennett is documenting expenses for the projects to show that Rye Fire is meeting the expectations outlined in the latest mil levy vote.
- Christmas Dinner. Christmas Dinner was held on December 4th with a good turn out and was enjoyed by both staff and family members.
- George Pig Water Tank. Mr. Schaiberger noted a relatively large tank in Mr. Pig's yard. Chief Bennett will inquire with Mr. Pig if the unit is available for purchase. Chief will also do some research to see where this tank can be placed for maximum efficiency.
- Transfer of Monies to Building Fund. Discussed under Accounts Receivable.

Old Business

Interagency Updates

No personnel are out at the present time.

Upcoming Projects

Generators. See Task List under Fire Chief's Report.

Exhaust Removal Systems. See Task List under Fire Chief's Report

Budget, 2018

The proposed 2018 Budget was reviewed. Some grants were removed from this year's budget; thus, the overall budget is somewhat decreased from 2017. Included in the budget is \$75,000 for capital improvements as included in the recent mil levy vote. The EMS revenues remained at last year's amount. The proposed budget does include a 4% increase for salaries. Mr. Schaiberger noted that with the mandated minimum wage increase and the concern to keep salaries as competitive as possible, that the board should consider researching to see if another 8% can be added to the salaries without impacting the overall budget. Chief Bennett will research further and report back.

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Motion to adopt the 2018 Budget for Rye Fire Protection District as presented.

Motion: Mr. Simpson
Second: Mr. Rice

Further Discussion: None

Aye: Mr. Schaiberger, Mr. Simpson, Mr. Davis, Mr. Rice
Nay: None

New Business

Resolution 18-001 – Designated Posting Places

This resolution is to designate Board meeting notice posting places for the year 2018 within the District and Pueblo County.

Motion to adopt 18-001 Public Notice of Designated Posting Places.

Motion: Mr. Davis
Second: Mr. Rice

Further Discussion: None

Aye: Mr. Schaiberger, Mr. Simpson, Mr. Davis, Mr. Rice
Nay: None

Resolution 18-002 – Resolution Adopting Regular Meeting Dates for 2018

This resolution is to designate meeting dates, times and locations for the year 2018 for the Board of Directors.

Motion to adopt 18-002, Resolution Adopting Regular Meeting Dates for 2018.

Motion: Mr. Davis
Second: Mr. Simpson

Further Discussion: It was noted that the meetings will be held the third Monday of each month at 5:00 pm.

Aye: Mr. Schaiberger, Mr. Simpson, Mr. Davis, Mr. Rice
Nay: None

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Resolution 18-003 – Resolution to Set Mill Levies.

This resolution is to set mill levies per the 2018 Budget. Mill Levy will be 15.536 mills upon each dollar of total valuation. The total 2018 valuation for the Rye Fire Protection District of \$45,573,797 and to balance the budget for general operating purposes from property tax revenue of \$708,538.

Motion to adopt 18-003, Resolution to Set Mill Levies where the valuation is \$45,573,797 and revenue of \$708,538.

Motion: Mr. Simpson

Second: Mr. Davis

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Simpson, Mr. Davis, Mr. Rice

Nay: None

Resolution 18-004 – Resolution to Adopt 2018 Budget

This resolution is to adopt the 2018 Budget which was approved on December 18, 2017.

Motion to adopt 18-004, Resolution to adopt 2018 Budget.

Motion: Mr. Schaiberger

Second: Mr. Simpson

Further Discussion: None

Aye: Mr. Schaiberger, Mr. Simpson, Mr. Davis, Mr. Rice

Nay: None

Resolution 18-005 – Resolution to Appropriate Sums of Money

This resolution is to appropriate \$1,314,060 from the General Fund to establish a limitation on expenditures for operations.

Motion to adopt 18-005, Resolution to Appropriate Sums of Money with the \$1,314,060 General Fund.

Motion: Mr. Davis

Second: Mr. Rice

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Further Discussion: None

Aye: Mr. Schaiberger, Mr. Simpson, Mr. Davis, Mr. Rice

Nay: None

Resolution 18-006 – Resolution to Adopt 2015 International Fire Code

This resolution is to adopt the 2015 International Fire Code to provide for uniformity of requirements with the District, to assist in the preservation of property and lives, and to promote the prevention of fire and damage within the District. The adoption includes the 2015 International Fire Code including Appendix Chapters B & C and the 2015 International Urban-Wildland Code. It was noted that currently the 2009 code is being utilized and the transition to the 2015 does not include any major changes that will affect our District. Most of the code changes affect large facilities that are not within our District currently. All agencies within Pueblo County are adopting the same code.

Motion to adopt 18-006, Resolution to Adopt the 2015 International Fire Code.

Motion: Mr. Rice

Second: Mr. Simpson

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Simpson, Mr. Davis, Mr. Rice

Nay: None

Adjourn

Motion to adjourn was made at 6:03 P.M.

Motion: Mr. Simpson

Dated this 18th Day of November 2018.



Submitted by Jim Beach, Captain