

**The Rye Fire Protection District**

**MINUTES OF THE RYE FIRE PROTECTION DISTRICT BOARD OF  
DIRECTORS MEETING  
Regular Meeting February 18, 2019**

Present Directors – Mr. John Schaiberger, Mr. Rich Simpson, Mr. George McGoff, Mr. Wally Rice,  
Mr. Michael Graber

Absent Directors – None

Others - Chief Steve Bennett, Captain Jim Beach

**Call to Order**

The meeting was called to order at 5:00 p.m. by Mr. Schaiberger who chaired the meeting.

**Roll Call**

Roll call was taken, and present members were introduced.

**Approval of Agenda**

Mr. Schaiberger asked for any additions or changes to the meeting agenda. Mr. Schaiberger asked for an update on Pine Cone Road.

Motion to approve Meeting Agenda for February 18, 2019 with addition noted.

Motion: Mr. Simpson  
Second: Mr. McGoff

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Simpson, Mr. McGoff, Mr. Rice, Mr. Graber  
Abstain: None  
Nay: None

**Receive or Act on Board Correspondence**

None.

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### Public Comments on Non-Agenda Items

None.

### Approval of Minutes

Mr. Schaiberger asked for approval of the minutes of January 2019.

Motion to approval of the meeting minutes for January 2019 as presented.

Motion: Mr. Simpson  
Second: Mr. McGoff

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Simpson, Mr. McGoff, Mr. Graber  
Abstain: Mr. Rice  
Nay: None

### Treasurer's Report

Accounts Receivable/Payable. Chief Bennett reviewed the reports with the Board. Minor tax revenue was received, and in the coming months is expected to increase based upon resident's paying their yearly taxes. The EMS revenue is December 29<sup>th</sup> to the end of January. It was noted that in the Interagency Account there is roughly \$66,000 remaining with another \$30,000 being paid out. This will leave a balance of roughly \$35,000, all of which is unencumbered. Mr. Schaiberger inquired about the payroll percentages where the Career Firefighter line appears to be low. Chief Bennett will research. Legal fees are from the Burnt Mill Inclusion work completed by Legal Counsel. Rye Telephone bill is higher this month due to connection fees for the new office space.

Emergency Medical Services. Captain Beach reviewed the January 2019 EMS Graph noting that 2019 is off to a good start with billings about 82% over budget and receipts about 81% over budget.

Motion to accept the Treasurer's Report for Accounts Receivable and Accounts Payable for January 2019.

Motion: Mr. Simpson  
Second: Mr. Graber

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Simpson, Mr. McGoff, Mr. Rice, Mr. Graber  
Abstain: None  
Nay: None

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Capital Projects. Exhaust System. AirPro from Denver has been contacted and is working on proposals for both stations. This firm did the exhaust system for the new Beulah Fire Station and is in the process of providing estimates for the City of Pueblo Fire. The system attaches hoses to vehicles which greatly reduces the carbons released in the structure. Chief noted that Beulah's out-of-pocket expense was minimal with this firm assisting in obtaining a grant to offset the cost.

Motion to table Mr. Graber's research into exhaust options until AirPro provides definitive information regarding exhaust systems.

Motion: Mr. McGoff  
Second: Mr. Rice

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Simpson, Mr. McGoff, Mr. Rice, Mr. Graber  
Abstain: None  
Nay: None

### Fire Chief Report

**Statistics.** In the Month January 2019, Rye Fire responded to 67 calls for service of which 54 were EMS related and 13 were fire related. In comparison with previous year this is an increase of 16% from 2018 and an increase of 5% from the 5-year average of 61.

**Administration/Operations.** Fire Department annual dinner was been January 31, 2019. Firefighter of the year was presented to Jennifer Anderson.

A grant to the Colorado Department of Public Safety is being submitted for the purchase of additional structure gear. 4 people are in need of proper fitting gear. Total of 7 sets are needed. We have budget funds to purchase 6 sets but will utilize the grant to offset the cost. We will only need to purchase 3 sets ourselves if the grant is approved. The cost to outfit each firefighter is approximately \$2,600, this is a full turnout set.

Still awaiting a grant cycle to open for the cardiac monitors.

Contacted Steve from AirPro about an exhaust system. He will be providing a quote and outlining a grant program that will fund approximately 80% of the cost. The new fire station in Beulah utilized their system and grant, the out of pocket cost was minimal with the grant proceeds. Refer to Capital Projects.

**Prevention.** We continue to provide Mitigation assessments for homeowners throughout the District.

Provided assistance to the school with their monthly fire drills.

**Training.** Training has been ongoing. Fire training pump operations and transitional fire attacks. Fire training was salvage and overhaul operations and hazardous materials at the operations level. EMS

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training is ongoing with a new topic every 6 days providing continuing education for annual requirements.

### Task List.

- Fire Hydrants. Testing on hold. When testing resumes, hydrants will be painted as it progresses.
- Exhaust System. Refer to Capital Projects under Treasurer's Report and Fire Chief's Report.
- Inclusion Information. Letter from Mr. Schaiberger mailed out to residents. Deadline for returning letters is April 8<sup>th</sup>. Received 9 letters back of the 50 mailed out. Unsure if 100% of the residents will be in favor of the inclusion.
- Hatchett 33,000 Gallon Tank. Straight Line Construction scheduled to mobilize in April.
- Pueblo Regional (Pine Cone Road). No response has been received from Pueblo Regional. It has not been confirmed that the letter from Pueblo Regional was sent to the residents. PSCO CAD system has not been updated.
- Nepotism Policy. Refer to Old Business.

## Old Business

### Nepotism Policy

Employer's Council provided their review of the proposed policy. It was noted that most of their comments were minor clarifications. Mr. McGoff noted that he will be putting letters of thanks into the staff folders for those involved in the process.

Motion to incorporate the Nepotism Policy into the RFPD Employee Policy and Procedure Manual.

Motion: Mr. Simpson  
Second: Mr. Rice

Further Discussion: Clarified that the updated version as modified by Employer's Council will be incorporated.

Aye: Mr. Schaiberger, Mr. Simpson, Mr. McGoff, Mr. Rice, Mr. Graber  
Abstain: None  
Nay: None

## Upcoming Year Projects

Burnt Mill Properties – Refer to Task List for information.

Fires in Region and Staff Updates. Chief Bennett that there were no fires in the region. Chief Bennett noted that of the 19 positions, 2 are currently vacant. He noted that he can always use more part-time staff, but service levels are not being compromised.

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## New Business

### Contingency Plan for Bookkeeping in the Future.

This was added to the agenda to inquire if there was a need to have any contingency plans. None was noted.

## Rescue

Chief Bennett noted that currently RFPD has no dedicated Rescue Truck. Currently, rescue equipment is spread out over several vehicles and with the increased call volume, a dedicated rescue vehicle will be utilized. There are two (2) vehicles that formerly served as rescue vehicles behind Station #2, both of which are inoperable. Chief Bennett noted that several years ago, Pueblo West Fire approached Rye Fire about purchasing their old rescue truck for \$68,000. At the time, our District was cash strapped and Chief Bennett did not pursue. Recently, the Pueblo West Chief reapproached Chief Bennett and inquired if we were once again interested in purchasing the unit. This vehicle was replaced by a newer model at Pueblo West Fire and is now for sale by Brindlee Mountain Fire Apparatus for \$75,000. Chief Bennett believes that Pueblo West Fire is very interested in selling the truck to Rye Fire and we could possibly acquire the truck at a reduced price. The truck is a 2001 American LaFrance Freightliner Wet Rescue with about 35,000 miles and will come with some equipment. Chief Bennett noted that there is approximately \$35,000 remaining in the Interagency Account from 2018 operations. In addition, Chief noted that he believes that we can realize about \$10,000 in revenue from selling the existing equipment that is out-of-service. It was noted that this purchase can fall under Capital Outlay. During the mill levy election, a rescue truck was specifically referenced. Chief Bennett noted that he believes the District needs a vehicle specifically for rescue operations. After a discussion, the Board authorized Chief Bennett to negotiate for the vehicle and provide an update at the next Board meeting.

## Adjourn

Motion to adjourn was made at 6:10 P.M.

Motion: Mr. McGoff

Dated this 18<sup>th</sup> day of February 2019.



Submitted by Jim Beach, Captain