

The Rye Fire Protection District

**MINUTES OF THE RYE FIRE PROTECTION DISTRICT BOARD
OF DIRECTORS MEETING
Regular Meeting January 21, 2013**

Present: Directors – Mr. John Schaiberger, Mr. Wade Wills, Mr. Mike Davis, and Mr. Steve McDowell

Absent Directors – Mr. Mark Reeves

Others - Chief Steve Bennett, Captain Jim Beach, Firefighter Jack Hobby

Call to Order

The meeting was called to order at 7:02 p.m. by Mr. John Schaiberger.

Approval of the agenda for the Regular Meeting for January 21, 2013.

Motion: Mr. Davis
Second: Mr. McDowell
Aye: Mr. Schaiberger, Mr. Wills, Mr. Davis, Mr. McDowell
Nay: None

Public Comments on Non-Agenda Items

None.

Minutes of December 17, 2012 Regular Meeting

Mr. John Schaiberger thanked the Greenhorn Valley View for their recent article regarding the Burn Permit process.

Motion to approve Minutes of December 17, 2012 Regular Meeting.

Motion: Mr. Davis
Second: Mr. Wills
Aye: Mr. Schaiberger, Mr. Wills, Mr. Davis, Mr. McDowell
Nay: None

Treasurer's Report

Accounts Receivable discussion. It was noted that the Audit would be ready for the workshop next week. It was noted that if the audit was submitted by the end of the month, it is estimated

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that between \$13,000 and \$17,000 would be released and received by the 10th. The estimate was by the auditor.

Accounts Payable discussion. Chief Bennett will provide year end full-time staff balances for Comp Time, Vacation Time, and Sick Time at next month's meeting. Chief Bennett will inquire whether Board action is required to move funds from the Interagency Account to the Primary Account. The year-end transfer from the Interagency Account has not been completed.

Motion to approve Accounts Receivable and Accounts Payable for December 2012.

Motion: Mr. Wills
Second: Mr. Davis

Mr. Schaiberger asked if there were any questions. A couple questions ensued. Mr. Schaiberger asked if the motion and second were still good. The reply was yes.

Aye: Mr. Schaiberger, Mr. Wills, Mr. Davis, Mr. McDowell
Nay: None

Chief Bennett noted that the audit would be ready for the Workshop Meeting on Monday. The auditor will bring draft copies to the meeting. Mr. Schaiberger asked that an advanced copy be sent to each Board Member prior to the meeting. The Workshop Meeting will be held next Monday night, January 28th at 7:00 pm at the Colorado City Metro Conference Room.

Fire Chief's Report

Statistics. In the Month of December 2012, Rye Fire responded to 58 calls for service of which 46 were EMS related and 12 were fire related. In comparison with previous year this is an increase of 12% from 2011 and an increase of 3% from the 5-year average of 56.

Administration/Operations. FEMA has started to roll out awards for the grant we submitted, we are still waiting for information pertaining to our submittal. This was a matching grant of about \$97,000 for Wildland and Structure PPE, Thermal Imaging Camera and Training Supplies/Equipment for Firefighter 2 Program. Rye Fire's match is about \$4,000, which is in the current budget.

Employees had a Christmas dinner potluck at the Fire Station for the holiday.

Prevention. Rye Fire assisted the schools with fire drills.

Provided tours for kids at the Fire Station in Colorado City, the kids were able to play with buttons, horns and sirens to see how everything worked.

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Training. Extensive training has been ongoing throughout the month. Fire training included mock fire calls along with equipment operations and search/rescue operations. EMS training is ongoing with procedure changes, protocol changes and continuing education.

Rye Fire will be hosting an Ice/Cold Water Rescue - Technician Level Class on February 2nd and 3rd. Rescuers from Rye, Pueblo County ESB, Beulah, and Eaverez Steel will be attending the class taught by Mr. Ryan Beyer, Owner and Founder of International School of Rescue. This is at no cost to Rye Fire and up to 10 Rye Fire personnel can attend for free.

Old Business

Water Sources Hatchet Ranch

A proposal was received by Weber Water for a number of tanks. The sizes of the tanks is different than previously planned, thus some reorganization will be necessary for adjustment of locations.

Inclusion Fees

Since the inclusion fees were not going to be collected until next year, one suggestion was to enlist the help of Jim Elliot to assist in Rye Fire sending out billings and collect fees. Another suggestion was to wait until next year and have the County Assessor do the collections. Mr. Schaiberger will inquire with the County Assessor to see if he will do an addendum to the tax bills, issue a mid-year tax bill or has another suggestion.

District Water Sites

Large plans were distributed to each Board Member outlining water sources generally used by Rye Fire personnel. Hatchet Ranch layout will require some reorganization with the purchase of the Weber Water tanks.

New Business

Member Policy

Mr. Davis drafted this policy, which was reviewed by the board. Mr. Schaiberger asked that board members submit input to Mr. Davis and he will redraft.

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Part-Time Employees

Chief Bennett noted that Legal counsel is researching exemptions that pertain to Firefighters, EMS Personnel and Law Personnel. More information will be available by next meeting. Chief Bennett noted the need to add some additional part-time individuals to help fill in spots on the roster. The Board would like to review applications before final hiring.

Weber Water Tanks-Purchase

Mr. Schaiberger will talk to Weber Water regarding what kind of down-payment will be necessary for the purchase of the tanks.

Motion to draft a resolution to purchase tanks from Weber Water for \$18,500 and present it to Weber Water as a commitment to purchase the tanks.

Motion: Mr. Wills
Second: Mr. McDowell
Aye: Mr. Schaiberger, Mr. Wills, Mr. Davis, Mr. McDowell
Nay: None

Unemployment Insurance Enrollment

This item will be reviewed with the Auditor at the Workshop Session on Monday so the application can be submitted to the State of Colorado as soon as possible.

Audit Workshop Meeting January 28, 2013

A Workshop Meeting will be held on Monday, January 28, 2013 at 7:00 pm at the Colorado City Metro Offices to review the Audit.

Receive or Act on Board Correspondence

None

Executive Session

Chief Bennett noted that there was no new news regarding unemployment hearings to address in executive session.

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Adjourn

Motion to adjourn was made at 8:37 p.m.

Motion: Mr. Wills
Second: Mr. McDowell
Aye: Mr. Schaiberger, Mr. Davis, Mr. McDowell
Nay: None

Dated this 21st day of January 2013.

A handwritten signature in cursive script that reads "Beach".

Submitted by Jim Beach, Captain