

**The Rye Fire Protection District**

**MINUTES OF THE RYE FIRE PROTECTION DISTRICT BOARD OF  
DIRECTORS MEETING  
Regular Meeting March 21, 2016**

Present Directors – Mr. Schaiberger, Mr. Wade Wills, Mr. Mike Davis, Mr. Melchi

Absent Directors – Mr. Wally Rice

Others - Chief Steve Bennett, Captain Jim Beach

**Call to Order**

The meeting was called to order at 7:02 p.m. by Mr. Schaiberger, who chaired the meeting.

**Roll Call**

Roll call was taken and present members were introduced.

**Approval of Agenda**

Mr. Schaiberger asked for any additions or changes to the meeting agenda. Mr. Schaiberger asked for a Red Cross update, which Chief Bennett immediately provided.

Motion to approve Meeting Agenda for March 21, 2016 with the Red Cross information provided.

Motion: Mr. Davis

Second: Mr. Wills

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Wills, Mr. Davis, Mr. Melchi

Nay: None

**Receive or Act on Board Correspondence**

None.

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### Public Comments on Non-Agenda Items

None.

### Approval of Minutes

Mr. Schaiberger asked for approval of the minutes of February 15, 2016 and February 23, 2016 Workshop Meetings.

Motion to approval of the meeting minutes for the February 15, 2016 and February 23, 2016 Workshop Meetings as noted.

Motion: Mr. Wills  
Second: Mr. Davis

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Wills, Mr. Davis, Mr. Melchi  
Nay: None

Mr. Schaiberger asked for approval of the minutes of February 23, 2016 Regular Meeting. Noted changes. Add “request” to the Chief’s Report behind grant under Administration/Operations. Add Firefighter Nick Dudik as the person who donated the K-12 Saw. Add “if approved by the RFPD Board” on line 4 of the PTO Policy after the extra fund note.

Motion to approval of the meeting minutes for the February 23, 2016 Regular Meeting with corrections noted.

Motion: Mr. Wills  
Second: Mr. Melchi

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Wills, Mr. Davis, Mr. Melchi  
Nay: None

### Treasurer’s Report

Accounts Receivable. Several recent large deposits from Pueblo County have been received.

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Accounts Payable. Canon National Bank charged several overdraft fees so payroll could occur and many A/P bills were held due to fund balances. Payroll only shows for one (1) month. This is because the date of the report is the last day of February and payroll was the first day of the subsequent month. Some transactions were questioned, but maybe for items paid in 2016, but for 2015, so there maybe transactions making the adjustments. Chief Bennett will investigate and report back to the Board. Propane is not on a pre-buy status, but will be researched.

Motion to table Accounts Payable until corrected reports are provided, to release the pending checks.

Motion: Mr. Davis

Second: Mr. Wills

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Wills, Mr. Davis, Mr. Melchi

Nay: None

EMA Activity. Captain Beach noted that insurance collections are down from last month with collections being 28/41%. The usual notes below the graph were missing and will be included next month.

### Fire Chief Report

**Statistics.** In the Month February 2016, Rye Fire responded to 60 calls for service of which 43 were EMS related and 17 were fire related. In comparison with previous year this is an increase of 0% from 2015 and an increase of 16% from the 5 year average of 52.

**Administration/Operations.** Colorado Safety Grant opened up, a grant request was submitted to the State for SCBA equipment, awaiting outcome.

Grant was submitted to BNSF railway for a K12 saw with a selection of blades. This was awarded for \$1,696 towards the end of the month. The saw will be ordered in the next month.

Participation with other Emergency Responders within the County and School District 70 is on-going with mock drills and exercises.

**Prevention.** We continue to provide Mitigation assessments for various homeowners throughout the District.

Station Tours have been provided to the Public at both stations. Presented a first aid presentation to the Girl Scouts at the Rye Station.

Personnel have assisted schools with their monthly fire and all hazard drills.

Provide a location for bountiful basket to be delivered and prepared for the public to pick. This is done on a monthly basis.

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**Training.** Training has been ongoing throughout the month. Fire training covered fire fighter safety, Personal Protective Equipment, extinguishers, ropes and knots and map testing in the District. EMS training is ongoing with a new topic every 6 days providing continuing education for annual requirements.

### Task List.

- PowerPoint for Mill Levy. Provide ideas to Mr. Rice to insert into presentation. Completed, Presentation began.
- Dates for Presentation. Start scheduling dates for presentations. Several dates planned, scheduled and posted.
- Update SDA Subscription. Update subscription before end of month (February). Completed. Invoice will be due before July.
- Pay Gordon referral fee. Pay Gordon referral fee to be done at the end of the 1<sup>st</sup> Qtr. Will be completed at the End of march.
- Submit Ballot info. Ballot info to be submitted to county Clerks march 4. All Ballot info sent to clerks on Mar 4. Pueblo County handling ballots for both Custer and Huerfano.
- Ballot Working. John and Steve to work on Ballot Wording and send to Debra. Complete and sent for legal review and received final. Final Ballot forwarded to Pueblo County Elections Office.
- Personnel Policy. John and Steve to input approved verbiage in personal policy. All PTO verbiage added to policy – completed.
- SDA Webinar. John and Steve attend Mar 3 webinar. Complete.
- Fire Hydrants. Colorado City will partner up with Rye Fire in the spring and test all hydrants in Colorado City. Flow tests for Town of Rye completed and both Fire and Town have results of all hydrants.

## Old Business

### Hatchet Ranch Updates

Only item still pending is the special drain valve for the 30,000-gallon tank is still on order and will be replaced once it arrives. Water will be added to the tank by the end of April after there is no chance of freezing. A surveyor was hired to find a missing corner pin for the tank at Horse Creek Drive and Mesa View Drive. According to the real estate company and the land owner, a corner pin was removed during tank installation. Once the surveyor arrived on site, he immediately found the pin, which was undisturbed by the tank installation. Rye Fire is still obligated to pay the surveyor for his service.

### Interagency

Several months ago, the Chief Bennett passed out information regarding financial implications of a single rig going out on a 14-day assignment. This subject came up again recently as a mechanism to

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get additional funding and provide invaluable training for staff. Chief Bennett passed two (2) separate packages for review. Both are a typical deployment for 14 days in our local zone (area). Chief Bennett noted that the information does include all taxes, insurance, etc. including fee's for processing the paperwork. Does not include reimbursement for backfill staff, which is allowed if the person on the deployment is scheduled to work and their shift must be filled. Wages by staff are based upon the staff member's normal wage rate. It was agreed that anytime a Rye Fire vehicle goes out, at least one (1) Rye Fire employee will staff the vehicle. Mr. Schaiberger asked all members to study the information and be ready to discuss at next month's meeting.

### Election Update

Chief Bennett noted that the ballots will be mailed out April 11th for the May 3rd election. All required timelines have been met. The election for Rye Fire Protection District will include two (2) Board Members and the Mill Levy Increase. To date, several presentations have been made by the Board to various groups regarding the proposed mill levy increase. It was agreed that the reception has been positive. Chief Bennett believes that the outreach thus far has been to about 100 individuals from various groups and at various functions.

### New Business

#### Appreciation for Previous DEO

Chief Bennett and Mr. John Schaiberger noted that Mr. David Valdez has been a DEO for elections in the past. Due to the effort required, it was noted that the Rye Fire Protection District should thank Mr. David Valdez for his service.

Motion to thank Mr. David Valdez for his service as a DEO for previous elections by presenting him with a \$100 gift card to Park East Restaurant.

Motion: Mr. Wills  
Second: Mr. Davis

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Wills, Mr. Davis, Mr. Melchi  
Nay: None

### Adjourn

Motion to adjourn was made at 8:12 P.M.

Motion: Mr. Wills  
Second: Mr. Melchi

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Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Wills, Mr. Davis, Mr. Melchi  
Nay: None

Dated this 21<sup>st</sup> Day of March 2016.

A handwritten signature in cursive script that reads "Beach".

Submitted by Jim Beach, Captain