

The Rye Fire Protection District

**MINUTES OF THE RYE FIRE PROTECTION DISTRICT BOARD OF
DIRECTORS MEETING
Regular Meeting May 16, 2016**

Present Directors – Mr. Schaiberger, Mr. Wade Wills, Mr. Mike Davis, Mr. Melchi, Mr. Rice

Absent Directors – None

Others - Chief Steve Bennett, Captain Jim Beach

Call to Order

The meeting was called to order at 7:00 p.m. by Mr. Schaiberger, who chaired the meeting.

Roll Call

Roll call was taken and present members were introduced.

Approval of Agenda

Mr. Schaiberger asked for any additions or changes to the meeting agenda.

Motion to approve Meeting Agenda for May 16, 2016 as posted.

Motion: Mr. Wills
Second: Mr. Davis

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Wills, Mr. Davis, Mr. Melchi, Mr. Rice
Nay: None

Receive or Act on Board Correspondence

None.

Public Comments on Non-Agenda Items

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None.

Approval of Minutes

Mr. Schaiberger asked for approval of the minutes of April 18, 2016. It was noted that Mr. Davis was noted as being present twice and approving the agenda twice. Mr. Rice was replaced in the two (2) instances.

Motion to approval of the meeting minutes for April 18, 2016 with corrections noted.

Motion: Mr. Rice
Second: Mr. Wills

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Wills, Mr. Davis, Mr. Melchi, Mr. Rice
Nay: None

Treasurer's Report

Accounts Receivable. Income/Expense Summary – Operations Revenue label on pie-chart should be changed to reflect Operations EMS Revenue.

Accounts Payable. Under Income Statement, Line Item 6302 is for 6 people. Line Item 6301 is also for 6 people with one additional staff member who reimburses the department for his spouse. Payroll Taxes & Benefits represents three (3) months of data.

Motion to approve Accounts Receivable and Accounts Payable.

Motion: Mr. Wills
Second: Mr. Melchi

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Wills, Mr. Davis, Mr. Melchi, Mr. Rice
Na: None

EMA Activity. Chief Bennett noted that billings are down some, but several previous months were not as busy and the busy part of the year is now upon us. Billings are down about 18% with overall payments down about 20%.

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Fire Chief Report

Statistics. In the Month April 2016, Rye Fire responded to 84 calls for service of which 57 were EMS related and 27 were fire related. In comparison with previous year this is an increase of 42% from 2015 and an increase of 28 from the 5 year average of 66. It was a busy month.

Administration/Operations. Colorado Safety Grant was awarded. This will be purchasing SCBA masks and packs with cylinders. The State of Colorado has the supplier and equipment ordered.

Participation with other Emergency Responders within the County and School District 70 is on-going.

Month of April several community presentations as well as several presentations to numerous community boards were completed throughout the month giving explanations of the Mill Levy Ballot issue that was to be voted on May 3, 2016.

Prevention. We continue to provide Mitigation assessments for various homeowners throughout the District.

Station Tours have been provided to the Public at both stations. Presented a first aid presentation to the Girl Scouts at the Rye Station.

Personnel have assisted schools with their monthly fire and all hazard drills.

Rye Fire provides a delivery / pick up location for bountiful baskets to be delivered and prepared for the public to pick up. This is done on a Bi-Weekly basis.

Training. Training has been ongoing throughout the month. Fire training covered fire fighter safety, fire behavior, water systems, and fire extinguishers. EMS training is ongoing with a new topic every 6 days providing continuing education for annual requirements.

Task List.

- Gift Card from Park East. Obtain a gift certificate from Park East as approved from last Board meeting. Will use debit card to purchase gift certificate. This will be complete before the end of April. Completed.
- Check on Propane. Check on Pre-Buy amount on propane. Called MarGas and quote submitted. Decided to obtain quotes from other local companies.
- Acct Payable Reports. Checked and verified reports. The typo was corrected.
- Pay Gordon referral fee. Pay Gordon referral fee to be done at the end of the 1st Qtr. Check sent and completed.
- EMA Contract. Letter submitted back to EMA who approved the changes.
- Fire Hydrants. Colorado City will partner up with Rye Fire in the spring and test all hydrants in Colorado City. Flow tests for Town of Rye completed and both Fire and Town have results of all hydrants. Town of Rye wants to complete this again this year.

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Old Business

Hatchet Ranch Updates

Chief Bennett noted that the large tank and the water tanker will be filled by the end of the month.

Interagency

No new update.

Election Update

Chief Bennett noted that the election was certified Friday. Congratulations to Mr. Wally Rice and Mr. Rich Simpson for their successful campaign to become a member of the Board. All members were thanked for their hard work in the successful campaign to raise the mill levy. It was noted that nearly 68% of potential voters participated in the election. Board President, John Schaiberger thanked Mr. Wills for his service on the board.

New Business

Oath of Office – New Board Members

Chief Bennett led the swearing in of the new Board Members who w voted into office earlier in the month. Included Mr. Wally Rice and Mr. Richard Simpson. Mr. Rich Simpson took his seat on the Board. Chief Bennett noted that all members will need to sign new bank cards at next month's meeting.

Executive Session

Mr. Schaiberger noted as authorized by C.R.S. Section 24-6-402, Subsection 4, Paragraphs A-H, this board will now convene in Executive Session. The topic of the Executive Session will be for Personnel Discussion. The Executive Session will not be open to the public. Mr. Wade Wills was asked to stay for the discussion due to his recent involvement in the topic. No adoption of any proposed policy, position, resolution, rule, regulation, or formal action shall occur at this Executive Session.

Motion to adjourn Regular Meeting of May 16, 2016 to executive session was made at 7:50 P.M.

Motion: Mr. Davis
Second: Mr. Rice

Further Discussion: None.

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Aye: Mr. Schaiberger, Mr. Simpson, Mr. Davis, Mr. Melchi, Mr. Rice
Nay: None

Discussion was:

- Personnel Discussion

Motion to adjourn Executive Session of May 16, 206 to regular session was made at 8:36 P.M.

Motion: Mr. Davis
Second: Mr. Melchi

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Simpson, Mr. Davis, Mr. Melchi, Mr. Rice
Nay: None

Following Executive Session, the Board returned to regular session and the room was opened back up to the public.

New Business

Motion to change the budget to reflect a 4-percent increase in pay rather than the 1.5-percent.

Motion: Mr. Simpson
Second: Mr. Rice

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Simpson, Mr. Melchi, Mr. Rice
Nay: Mr. Davis

Adjourn

Motion to adjourn was made at 8:45 P.M.

Motion: Mr. Davis
Second: Mr. Melchi

Further Discussion: None.

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Aye: Mr. Schaiberger, Mr. Simpson, Mr. Davis, Mr. Melchi, Mr. Rice
Nay: None

Dated this 16th Day of May 2016.

A handwritten signature in black ink, appearing to read "Beach". The signature is written in a cursive style with a large initial "B" and a long, sweeping tail.

Submitted by Jim Beach, Captain