

The Rye Fire Protection District

**MINUTES OF THE RYE FIRE PROTECTION DISTRICT BOARD OF
DIRECTORS MEETING
Regular Meeting May 21, 2018**

Present Directors – Mr. John Schaiberger, Mr. Rich Simpson, Mr. Mike Davis, Mr. Garry Melchi,
Mr. Wally Rice

Absent Directors – None

Others - Chief Steve Bennett, Captain Jim Beach

Call to Order

The meeting was called to order at 5:00 p.m. by Mr. Schaiberger, who chaired the meeting.

Roll Call

Roll call was taken, and present members were introduced.

Approval of Agenda

Mr. Schaiberger asked for any additions or changes to the meeting agenda. It was asked for an update on the EMS Billings and Audit Status

No motion was made to approve Meeting Agenda for May 21, 2018.

Receive or Act on Board Correspondence

None.

Public Comments on Non-Agenda Items

None.

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Approval of Minutes

Mr. Schaiberger asked for approval of the minutes of May 2018. The following clarifications were added to the Burnt Mill Properties East of 3R Junction discussion: 1) all or none of the properties will be annexed, i.e. no patchwork inclusions, 2) Rich Simpson noted that he found information regarding the “contiguous property requirement” and noted that the homeowners will need to research this with their legal counsel. It was clarified that Chief Bennett will be posting the Notice of Vacancies for the open seats on the board.

Motion to approval of the meeting minutes for May 2018 with the noted changes.

Motion: Mr. Melchi
Second: Mr. Schaiberger

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Simpson, Mr. Davis, Mr. Melchi, Mr. Rice
Nay: None

Treasurer's Report

Accounts Receivable. Mr. Rice noted that the property tax income received from all sources is about 44%. A total of \$44,000 plus the balance in the old Colorado Trust (totaling \$44,353.29) is now in the General Fund and will reflect next month in a new separate account. This is the capital reserve which was set-up as a result of the mill-levy increase. Interest-bearing accounts were discussed and will be reviewed next month in further detail.

Mr. Rice went through the various board reports explaining how they interact. It was noted by all board members that these are easy to understand. It was noted that they do not need to see the Bank Statements and will be eliminated from future reports.

Accounts Payable. It was noted that payroll is running close to budget and may run over. Chief Bennett to monitor.

Motion to accept the Treasurer's Report for Accounts Receivable and Accounts Payable for April 2018.

Motion: Mr. Simpson
Second: Mr. Melchi

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Simpson, Mr. Davis, Mr. Melchi, Mr. Rice
Nay: None

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Emergency Medical Services. Captain Beach reviewed the April 2018 EMS Graph noting that collections are above current year budget by about 14% and billings are up slightly over current year budget at about 5%. It was noted that the year-to-date collection percentage is running about 12% over the five (5) average.

Fire Chief Report

Statistics. In the Month April 2018, Rye Fire responded to 69 calls for service of which 57 were EMS related and 12 were fire related. In comparison with previous year call volume this is a decrease of 21% from 2017 and a decrease of 2% from the 5-year average of 71.

Administration/Operations. Safety PPE has been ordered a grant will cover 50% of purchase. 5 pieces of the order were on back order, those are to be delivered in the month of June. At that time embroidery of the logo will be completed and jackets distributed to staff.

All staffing has received badges for uniforms. New hires have been outfitted with extra gear on hand. Over the next couple months 2 people will have to be fitted for proper fitting gear.

County Wide mutual aid agreement is approved. There will be 8 copies of the signature pages to contain original signatures for each department. Documents are in hand and will be signed at the regular meeting scheduled May 21, 2018.

Hydrant testing was attempted. However, calls and responses hampered the ability to get an adequate amount tested. With communications from CCMD they might be able to help get some tested this next month. Approximately 100 hydrants have been tested out of an estimated 330 hydrants. All hydrants are producing water with no inoperable hydrants being found. It is estimated another 1/3 of the hydrants will be completed by June 30, 2018. Rye Fire has a hydrant impact fund through the County (Pueblo County Board of Commissioners) the funds can be utilized to paint hydrants and color the bonnets according to GPM discharge.

Auditors were in the field at our location several times this month gathering information and completing the field work for the annual audit. Majority of the audit is completed, they are finalizing the payroll at this time and expect to have audit finalized sometime in June.

Researching pricing on Decals and painting for Engine 15. Painting the engine was in excess of 20K dollars. Requests for vinyl wraps have been sent out to places in Colorado Springs, no word yet on pricing.

Prevention. We continue to provide Mitigation assessments for homeowners throughout the District.

Rye Fire assisted the schools with their fire drills.

Training. Training has been ongoing. Fire training covered Communications and Building construction driver training with completion of the annual EVOC. EMS training is ongoing with a new topic every 6 days providing continuing education for annual requirements.

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Task List.

- Fire Hydrants. Started testing did not get far calls took precedence. Metro will help this next month with hands.
- Exhaust System. Representative scheduled to attend next meeting. Information from Ward Diesel Filter system was included in the Board Packet last month. Scheduled for the May 30th Meeting
- Inclusion Information. Homeowners working on obtaining information on inclusion.
- Audit. Chief Bennett noted that the auditors have been working on-site. More information should be available at next months meeting.
- May 30th Meeting. Due to scheduling conflicts with Board Members, this will be cancelled and the next regularly schedule meeting on June 18th will be when new members will be selected and seated.

Old Business

Nepotism Policy Update/Committee Assignment

On hold until new Board Members are seated.

Exhaust Removal Systems

Will be rescheduled.

Burnt Mill Properties East of 3R Junction

No homeowners present. This is in their hands for further action. Rich Simpson's contiguous requirement discovery will be forwarded to them.

New Business

Countywide Mutual Aid Agreement

A copy was present and John Schaiberger, Chairman of the Board, signed the copy.

Crew Meal

Garry Melchi thanked the Board Members and the Staff for their support while he was a Board Member. He asked that as a thank you to the staff that one meal per shift/per month be purchased as a thank you from the Board. No vote was taken and Chief Bennett will ensure that this happens.

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Adjourn

Motion to adjourn was made at 5:55 P.M.

Motion: Mr. Davis
Dated this 21st Day of May 2018.

A handwritten signature in black ink, appearing to read "Beach", written in a cursive style.

Submitted by Jim Beach, Captain