

The Rye Fire Protection District

**MINUTES OF THE RYE FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS MEETING
Special Meeting May 11, 2020**

Present Directors – Mr. John Schaiberger, Mr. Rich Simpson, Mr. George McGoff, Mr. Wally Rice

Absent Directors – Mr. Mike Graber

Others - Chief Steve Bennett, Captain Jim Beach,

Call to Order

The meeting was called to order at 5:00 p.m. by Mr. Schaiberger, who chaired the meeting. Due to the COVID-19 Pandemic, the meeting was held via Zoom with all noted present individuals on the video conference call. Due to poor audio, minutes may not be accurate

Roll Call

Roll call was taken and present members on the video conference call were introduced. .

Approval of Agenda

Mr. Schaiberger asked for any additions or changes to the meeting agenda. None noted.

Motion to approve the agenda as posted.

Motion: Mr. McGoff
Second: Mr. Simpson

Further Discussion: February Meeting Minutes Not Available to Some Individuals along with Accounts Receivable for February, March Not Available to Some Individuals. Will be reviewed next meeting.

Aye: Mr. Schaiberger, Mr. Simpson, Mr. McGoff, Mr. Rice
Abstain: None
Nay: None

Receive of Act on Board Correspondence

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None.

Public Comments on Non-Agenda Items

None.

Approval of Minutes

Mr. Schaiberger asked for approval of minutes for the Regular Meeting for February 2020. The minutes were included in a board packet last month and not available for review at this time. This was tabled until next month.

Mr. Schaiberger asked for approval of minutes for the Special Meeting for April 13, 2020.

Motion to approve the minutes for the Special Meeting on April 13, 2020 as presented.

Motion: Mr. Simpson
Second: Mr. McGoff

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Simpson, Mr. McGoff, Mr. Rice
Abstain: None
Nay: None

Treasurer's Report

Accounts Receivable, Accounts Payable February, March 2020. Mr. Rice noted that he did not have the financials for February & March for review. Chief Bennett noted that they were sent out and he will resend.

Motion to table Accounts Receivable and Accounts Payable for February and March 2020 until the next meeting to allow proper review of the information.

Motion: Mr. Schaiberger
Second: Mr. McGoff

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Simpson, Mr. McGoff, Mr. Rice
Abstain: None
Nay: None

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Accounts Receivable, Accounts Payable April 2020. Mr. Rice reviewed the April 2020 Treasurer's Report. Mr. Rice noted that the budget is 33% into the year. He noted that that Property Tax Revenues are behind where they are normally stand. It was noted that this may be due to the COVID-19 impacts to individuals and businesses unable to pay the Treasurer's Tax Bill. It was noted that there may be a shortage of revenue from this source later in the year if people continue to have problems paying heir taxes. It was noted that the Board may start looking at possible options for expense cuts to compensate. Research will be done to determine if there are funds available to Special Districts due to the COVID-19 pandemic. Within the Journal Entries report, the capital lease payment to Old National Bank was noted and Chief Bennett has requested a balance after this payment. The Rush Enterprises payment was for the new engine for 281 Rescue Vehicle, which is now in service. The Interagency Agency Account has a balance and per Chief Bennett, all invoices have been processed. The money will be left in the account for now and used if necessary. The DDA Bank Reciliation Report, a balance of \$2,774.91 is shown as an adjustment. Mr. Rice will research and report back to the board.

Motion to accept Accounts Receivable and Accounts Payable for April 2020.

Motion: Mr. Simpson
Second: Mr. McGoff

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Simpson, Mr. McGoff, Mr. Rice
Abstain: None
Nay: None

EMS Billings February, April 2020. Chief Bennett noted that a new firm has purchased EMS Billing Services that was doing the billing. He noted that he is working with them to obtain the proper report that will provide RFPD the information necessary for the Board Reports. Chief Bennett noted that he received the most current report just today and was unable to adequately review and provide data for this meeting. He noted that this should be on track by next month's meeting.

Capital Projects. Exhaust System. It was noted that the individual scheduled for the cutting of the walls for the fans has not provided any timing. It was noted that this was probably due to social distancing due to the COVID-19 Pandemic. Mr. Schaiberger will reach out for a schedule. Captain Beach offered to have a mason from Pueblo, who is doing his project, to contact Chief Bennett for a price and schedule. Installing the fans is not considered an emergency at this time. Offer was turned down.

Fire Chief Report

April 2020

Statistics. In the Month of February 2020, Rye Fire responded to 69 calls for service of which 59 were EMS related and 20 were fire related. In comparison with the previous year this is a 13% increase from 2019 and an increase of 5% from the 5-year average of 65.

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Month of March 2020, Rye Fire responded to 81 calls for service of which 67 were EMS related and 14 were fire related. In comparison with the previous year this is a 35 % increase from 2019 and an increase of 17% over the 5 year average.

Month of April 2020, Rye Fire responded to 69 calls for service of which 58 were EMS related and 11 were fire related. In comparison with the previous year there 0% change from 2019 and a decrease of 9% from the 5 year average.

Administration/Operations. Engine ordered for rescue truck. We are still awaiting delivery and install.

Received 1 cruiser unit from Pueblo County, currently reconfiguring the vehicle to meet our needs.

Prevention. We continue to provide Mitigation assessments for homeowners throughout the District.

Host Bountiful Baskets pickup at the station in Colorado City.

Conducted fire drills at Rye High School, Rye Elementary. Craver Middle School did an in-house drill without our assistance this month.

Training. Training has been ongoing with misc fire training. EMS training to maintain continuing education requirements

Task List.

- Exhaust Fans. Discussed earlier.
- Town of Rye Hydrants. Not completed due to water line issue a few weeks ago and was asked by the Town to not use water from the hydrants until repaired.
- Colorado City Hydrants. Not completed due to Metro District focusing on meter changing.

Cardiac Monitors. No grants available at the present time. This will have to be addressed in the next few months. The AMR pricing is still valid, but probably will increase some due to inflation from the quote in 2019.

ColoTrust. It was noted during the Treasurer's Report that last month, only \$1.04 was earned in interest at the Bank of San Juans. The entire Board was concerned due to the lack of interest earned with the amount of funds in the Bank of San Juans. Chief Bennett noted that both accounts at ColoTrust are operational. One account is the ColoTrust "Operational" fund which is the fund that allows funds to be moved without votes from the Board. The other account is the ColoTrust "Capital" fund which requires formal voting of the Board to move funds.

Motion to move the entire current balance in the Bank of San Juan Capital Account, \$126,697.92 to the ColoTrust "Capital" Fund as soon as possible as this account requires five (5) board members to move money out of the account.

Motion: Mr. Schaiberger
Second: Mr. Simpson

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Further Discussion: Discussion on moving operational funds to the Operational Account. It was agreed upon to move \$200,000 to the ColoTrust "Operational" Fund with both transfers occurring as soon as possible.

Aye: Mr. Schaiberger, Mr. Simpson, Mr. McGoff, Mr. Rice
Abstain: None
Nay: None

Old Business

Upcoming Year Projects

- Fires in Region. Chief Bennett noted that there was a fire on the backside of Greenhorn, which is under control.
- Staff Updates. Chief Bennett noted that staffing levels is down from 18 to 16. Staffing is tight and having troubles with some staff working as required. While staffing is tight with the current levels, Rye Fire is not available for Interagency Assignments because of back-filling issues.

New Business

Audit

Chief Bennett noted that the auditor will be completing the field work this week. A possible meeting with the auditor will occur soon. Those who will attend, either in person or via phone, will include Chief Bennett, Mr. Schaiberger, and Mr. Rice. The estimate for this years audit is around \$15,000 for this year.

Adjourn

Motion to adjourn was made at 6: 27 P.M.

Motion: Mr. Rice

Dated this 11th day of May 2020.



Submitted by Jim Beach, Captain