

The Rye Fire Protection District

**MINUTES OF THE RYE FIRE PROTECTION DISTRICT BOARD
OF DIRECTORS MEETING
Workshop Meeting November 17, 2014**

Present: Directors – Mr. John Schaiberger, Mr. Wade Wills, Mr. Jim Elliott, Mr. Mike Davis,
Mr. Garry Melchi

Absent Directors – None

Others - Chief Steve Bennett, Captain Jim Beach

Call to Order

The meeting was called to order at 1:30 p.m. by Mr. Jim Elliott, who chaired the workshop.

Mr. Jim Elliott took roll call and introduced the Board Members that were present.

Approval of Agenda

Motion to approve Agenda for November 17, 2014 Workshop Session.

Motion: Mr. Davis
Second: Mr. Melchi

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Wills, Mr. Elliott, Mr. Davis, Mr. Melchi
Nay: None

Public Comments on Non-Agenda Items

None.

Workshop Session

Each person present gave a brief background of themselves and the most important trait that each person has that will help the Rye Fire Protection District.

The Rye Fire Protection District

Current Status and Assessments

- **Finances.** Ambulance revenues were discussed. Rye Fire's collection is roughly 33%, which is good for organizations. Spreadsheets were distributed with rough revenue amounts for this year and the previous two years. The In-District Letter was discussed. Several options will be reviewed regarding ambulance operations.
- **Mill Levy Procedure.** Chief Bennett noted the following mill levy's that are in effect in the area. Rye Fire is currently 10.036. For each \$1,000,000 of assessed value, \$10,035.16 of tax revenue is generated.
 - Rural Fire. 24.268 Mill. This is for Fire Only. EMS is transported by AMR.
 - Beulah Fire. 13.5 Mill. This is for Fire and EMS.
 - Black Forest. 11.549 Mill. This is for Fire Only.
 - Pueblo Fire. 15.633 Mill for Pueblo with Fire estimated at 4.0-4.5. EMS is transported by AMR.
 - Pueblo West. Unable to obtain prior to meeting.
 - Huerfano. Is on City Tax.

There was discussion as to whether the mill levy needs to be increased or possibly a bond issue. This discussion will continue at the next workshop session. Mr. Schaiberger has an individual who he will try to get to come to the next workshop session to discuss both options.

Staffing

- **Type.** Chief Bennett noted that with the increased call volume and increased coverage area, staffing levels will eventually need to be increased. The recent ISO inspection required Chief Bennett to perform calculations to show that we meet the standard. Mr. Schaiberger noted that it is important that Rye Fire increase their compensation/retention program to retain good staff.
- **Evaluation.** Evaluations will be created for all staff, including the Chief. Evaluation process will be reviewed and created.
- **Composition.** With the decrease in cost for ambulance expenses over the past years, Mr. Schaiberger inquired about the quality of service. It was noted Chief Bennett and Captain Beach that the quality of service has not decreased. Mr. Schaiberger noted that he was concerned with the decrease in Paramedic coverage. It was noted that the increase in EMS Provider abilities has limited the need for the Paramedic provider coverage. Full-time vs. Permanent Part-Time vs. Part-Time personnel will be discussed further in the future. A retention program was discussed and agreed by all that this is necessary to keep good individuals.
- **Job Description**

Site Support

- **Substation.** Two possible locations were discussed. One in East Hatchet Ranch and the other in the San Isabel area. East Hatchet Ranch has an acre set aside for this use. A site was previously discussed in Aspen Acres area, which may not be available. These would be basic buildings. Question of equipment was discussed, which may interconnect with the equipment replacement program. Preliminary costs will need to be obtained.

The Rye Fire Protection District

- **Current Station.** A number of years ago, a report of condition were completed for both Stations, which will be brought to the next workshop session. Currently manned Station #2 was never designed to be continually manned. Privacy for Fire Department business was also noted as lacking.

Equipment

- A list of current vehicles was distributed. Chief Bennett and Captain Beach will develop a dollar value weighted time line schedule for anticipated replacement of equipment. This will include items such as bunker gear, SCBA's, etc.

Capital Reserve

- During several discussions, it was noted that a capital reserve is necessary, but no definitive answer was developed.

Salaries and Benefits

- Chief Bennett noted several area agencies benefits package. Chief will continue to work on obtaining survey information.

Community Involvement

- It was discussed that it is important that the community is involved on a regular basis, including for long-range planning. Greenhorn Valley Newspaper was noted as an important piece for getting information to the community. Sheriff Taylor was also mentioned to have him at the next planning meeting.

Where Do We Want To Be

- **Two Years**
- **Five Years**
- **Ten Years**

Other Discussion

- It was agreed that the workshop session was good. Future sessions will be focused on individual topics.

Next Workshop Meeting Date

Next workshop meeting will be held on January 19, 2014, 1:30-4:30 p.m. Location to be determined.

Adjourn

Workshop Session adjourned at 4:36 p.m.

The Rye Fire Protection District

Dated this 17th day of November 2014.

A handwritten signature in cursive script that reads "Beach". The signature is written in black ink and is positioned above the typed name.

Submitted by Jim Beach, Captain