

The Rye Fire Protection District

MINUTES OF THE RYE FIRE PROTECTION DISTRICT BOARD OF DIRECTORS MEETING Regular Meeting November 16, 2020

Present Directors – Mr. John Schaiberger, Mr. Rich Simpson, Mr. Wally Rice

Absent Directors – Mr. George McGoff, Mr. Graber

Others - Chief Steve Bennett, Captain Jim Beach

Call to Order

The meeting was called to order at 5:21 p.m. by Mr. John Schaiberger, who chaired the meeting. Due to the COVID-19 Pandemic, meeting was held via Zoom. The meeting was slightly delayed due to electronic issues.

Roll Call

Roll call was taken and present members were introduced.

Approval of Agenda

Mr. Schaiberger for any additions or changes to the meeting agenda. Mr. Schaiberger asked for a recap of the Burnt Mill discussion.

Motion to approve the agenda with the addition noted.

Motion: Mr. Schaiberger
Second: Mr. Simpson

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Simpson, Mr. Rice
Abstain: None
Nay: None

Receive of Act on Board Correspondence

None.

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Public Comments on Non-Agenda Items

None.

Approval of Minutes

Mr. Schaiberger asked for approval of minutes for the Regular Meeting for October 2020.

Motion to approve the minutes for the Regular Meeting of October 2020 as presented.

Motion: Mr. Simpson
Second: Mr. Rice

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Simpson, Mr. Rice
Abstain: None
Nay: None

Treasurer's Report

Accounts Receivable, Accounts Payable October 2020. The Income/Expense Summary is a year-to-date reflection. The Interest Revenue is mainly due to the ColoTrust accounts. The large Operations-Fleet amount was due to paying off the lease for E23. Mr. Schaiberger noted that another \$27,000 is expected in December for property tax. The CNB Interagency will be receiving more revenue due to recent deployments. The budget is now at 83% complete for the year. Most accounts are within budget. The Treasurer's Fee is over 100%, but due to the extra property taxes received this year. The medical supplies are at about 67%, but Chief Bennett noted that many drugs are coming up on expiration and will need to be purchased. In the Journals by Reference, the large expenditure to Global Medical Response was for the new LifePack 15's. In the Bills to Pay, several Blazer Electric Invoices are for the high-voltage wiring for the exhaust fans.

Motion to approve Accounts Receivable and Accounts Payable for October 2020.

Motion: Mr. Rice
Second: Mr. Schaiberger

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Simpson, Mr. Rice
Abstain: None
Nay: None

For the EMS Billings, Captain Beach noted that the charges are about 2% under budget. The payments are just about five (5) percent under budget, which may increase in the next couple of

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months due to past busy months. The drop maybe contributed to personnel at the billing company working remotely. The collection rate is running at 26.69%.

Capital Projects. Exhaust System. DS Masonry has completed all but one (1) opening. The last hole in Rye was postponed due to having to adjust the opening location and existing utilities that had to be moved. The last fan is scheduled to be set tomorrow. All other fans have been installed. All fans in Colorado City are operational, but not on the automatic system. The fans in Rye will be wired after the last fan is installed. Electrical is expected to be completed by the end of November. The motor control person has been in isolation and unable to install the electronics.

It was noted that the Board exceeded the capital expense obligation this year. A list of expenditures was distributed with last month minutes. The Board is looking at dissemination of the information to the Public through an article with Greenhorn Valley View.

Fire Chief Report

October 2020

Statistics. In the Month of October 2020, Rye Fire responded to 84 calls for service of which 72 were EMS related and 12 were fire related. In comparison with the previous year this is a 4% increase from 2019 and a decrease of 4% from the 5-year average.

Administration/ Operations. New truck and chassis was ordered in April, I do not have a finished timeline for the truck yet. A request has be sent to National Auto Fleet group and they are checking with Ford Factory on the status of the production of the truck and to provide a completion and delivery date. As of the last conversation they estimated 3-4 weeks to be shipped to us which would be the end of November to mid-December.

Cardiac Monitors are in service on both ambulances.

COVID-19 is beginning to spread and cause issues. No outside visitors are allowed in fire stations at this time. Policy and procedures have been updated in regards to mask wearing, clothing, cleaning and sanitizing. Temp's are constantly monitored with personnel.

Prevention. Currently working on a community home fire power point program for the residents in the District.

Implementing a monthly fire safety tip packet which will appears on website and facebook.

Mitigation flyers have been distributed various locations within the district.

Learn not to burn fire prevention packets and programs for Pre-k and kindergarten classes completed and will be distributed to the school when possible.

Working on a similar packet and program from 1st, 2nd and 3rd grade classes.

We continue to provide Mitigation assessments for homeowners throughout the District.

We continue to be a hosting site for Bountiful Baskets when they have deliveries.

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Training. Training has been ongoing with misc fire training, pump operations, extrication techniques. EMS training to maintain continuing education requirements. City Fire has their fire academy station and has offered space for employees on specific training (e.g. Hazmat, extrications). This is at no cost and will be available at no cost if there is room to attend.

Task List.

- Exhaust System. Discussed earlier.
- Colorado City Hydrants. Have not done any additional testing due to the current drought issues with water restrictions in place. It is not anticipated that anymore work will be completed this year.
- Old National Lease Balance. Loan is paid off, letter of payoff was included in last months board pack. A small overpayment refund was received.
- Compile list of water storage throughout district. List of water sources included in last months board pack.
- Burnt Mill EMS Request. Discussed the request from some residents along Burnt Mill Road who wanted to obtain EMS Services. Quickly reviewed, but the consensus from the Board was that the residents need to complete the annexation as previously planned.
- Pictures of Staff. Included in the packet is pictures for most staff as requested. The newer staff are awaiting their Id's and not included.

Old Business

Upcoming Year Projects

- Fires in Region. Chief Bennett noted no fires in the region, mostly because of the recent snow storms.
- Staff Updates. Chief Bennett noted that he is hiring personnel as they come available. Two (2) new staff have been brought on-board. Chief Bennett also noted that some Interagency Billing Revenues are coming in due to recent assignments.
- Life Pack 15 (Cardiac Monitors) Annual Service Plan. Chief Bennett reviewed the plan that was approved last month. This ensures no out-of-pocket expenses for repairs for a number of years with the exception of the service plan.
- 2021 Budget – Budget Drafting. The 2020 Proposed Budget was reviewed. Under staffing, currently staffed at 5 full-time personnel and this budget is for 6-7 full-time personnel, including Chief. The budget also includes a 4% pay increase for all staff. The board asked Chief Bennett to review the budget to see if any additional pay increases can be included. It was noted that if the new truck does not come in before the end of the year, the cost will be reallocated by the auditors to this year. At next month's meeting, the final budget will be voted on.

New Business

No new business.

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Mr. Simpson inquired about Christmas for the staff and believes that the staff deserve something for their hard work and dedication.

Motion to give \$100 to each full-time staff member and \$50 to each part-time staff member as previously done.

Motion: Mr. Simpson

Second: Mr. Rice

Further Discussion: Chief Bennett will get this out to staff before the Thanksgiving Holiday.

Aye: Mr. Schaiberger, Mr. Simpson, Mr. Rice

Abstain: None

Nay: None

Adjourn

Motion to adjourn was made at 6:35 P.M.

Motion: Mr. Simpson

Dated this 16th day of November 2020.



Submitted by Jim Beach, Captain