

The Rye Fire Protection District

**MINUTES OF THE RYE FIRE PROTECTION DISTRICT BOARD
OF DIRECTORS MEETING**

Regular Meeting November 16, 2011

Present: Directors – Mr. Gunny Pagnotta, Mr. Jeff Oswald, Mr. Bill Monck, Mr. Hank Asbury

Absent Directors – Mr. Dallas Adair

Others – Chief Daniels, Deputy Chief Dave Mower, Deputy Chief Zane Owens, Captain Jim Beach, Captain Scott Carlton, Fire Fighter Zac Guadagno, Debra Eiland-Legal Counsel

Call to Order

The meeting was called to order at 7:00 p.m. by Mr. Gunny Pagnotta.

Mr. Pagnotta had roll call and introduced the Board Members that were present.

Mr. Pagnotta noted a change in order of items where the Public Hearing will follow Old Business.

Motions to approve the agenda for November 16, 2011 with the change in order to have the Public Hearing follow Old Business.

Motion:	Mr. Monck
Second:	Mr. Asbury
Aye:	Mr. Monck, Mr. Oswald, Mr. Pagnotta, Mr. Asbury
Nay:	None

Public Comments on Non-Agenda Items

None.

Minutes of October 19, 2011 Regular Meeting

Motion to approve meeting minutes of October 19, 2011 regular meeting.

Motion:	Mr. Asbury
Second:	Mr. Monck
Aye:	Mr. Monck, Mr. Oswald, Mr. Pagnotta, Mr. Asbury
Nay:	None

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Treasurers Report

Accounts Receivable Discussion. Chief Daniels noted that \$102,362 was brought in with approximately \$85,000 being from the CSFS (Colorado State Forest Service) for Interagency Fire Fighting and approximately \$5,000 from Property Tax with the balance being from EMS billings. Mr. Monck inquired about the status of Interagency Billings. Chief Daniels noted that the CSFS still owes approximately \$500,000. Chief Daniels noted that \$125,000 was received last week and he anticipates the majority of the outstanding balance to be received by year end since it is starting to come in.

Motion to approve accounts receivable for October 2011.

Motion: Mr. Pagnotta
Second: Mr. Asbury
Aye: Mr. Monck, Mr. Oswald, Mr. Pagnotta, Mr. Asbury
Nay: None

Accounts Payable Discussion. None.

Motion to approve accounts payable for October 2011.

Motion: Mr. Monk
Second: Mr. Pagnotta
Aye: Mr. Monck, Mr. Oswald, Mr. Pagnotta, Mr. Asbury
Nay: None

Fire Chief's Report

Statistics. For the month of October 2011, Rye Fire responded to 40 calls for service, in which 8 were fire related and 32 were EMS related. Of the 32 EMS, we transported to 18 to area hospitals.

Tim Grantham (1951-2011). On October 20, 2011, Tim Grantham, a part-time employee for Rye Fire, passed away following an accident at a friend's house. Tim was one of our Air Tanker Base Manager's and was responsible for the Air Tanker Base at the Pueblo Airport.

Street Guide Updating. During the months of August through October, Rye Fire staff was field checking the accuracy of our Street Guide. This required personnel to drive to our new roads and to make sure that the written directions to those roads were accurate.

Regional Cache Van Prepositioning. During the months of October and November, Rye Fire was requested to assist the USFS in prepositioning their Fire Cache vans. This required us to travel to Durango and Grand Junction, Colorado, Fort Washakie, WY, and Custer SD, with Transport 21 to haul their trailers back to Littleton. Once their trailers have been inventoried and restocked, we will return them to their original locations.

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Fire Prevention Week. On November 10, Rye Fire staff presented fire safety education to the students at Rye Elementary School. Each child was given a drawstring bag with a fire safety related toy as well as several informational brochures on fire safety and home evacuations.

Old Business

Personnel Action Form.

This item will be tabled until January 2012 and will be discussed in Executive Session.

East Hatchet Ranch Inclusion

Debra Eiland is working with Chief Daniels on an election plan for submittal to the Secretary of State Office by March 2, 2012. Debra Eiland noted that the residents owe nothing further to Rye Fire. This will be a mail-in ballot where each eligible elector who owns property within East Hatchet Ranch will be eligible to vote.

West Hatchet Ranch Inclusion

West Hatchet Ranch representative, Ms. Cathy Riddell, noted that Red Creek Ranch at Hatchet Phase 1 Committee sent petitions to all 60 property owners, of which 46 are eligible voters. The petition addressed an inclusion fee of up to \$3.00 per acre to cover cisterns and training of additional staff. The associated property tax increase based on the current mil levy of 10.036. As of today, 19 signed and notarized petitions have been received which exceeds the required 20% of eligible voters. All but 2 petitions were given to Chief Daniels. Red Creek Ranch at Hatchet Phase 1 property owners respectfully requested inclusion in the Rye Fire Protection District. Debra Eiland noted that a full legal description for the entire area is necessary and Cathy will provide this to Chief Daniels. A Public Hearing will be held on December 21, 2011 pending Chief Daniels confirmation that enough valid petitions have been submitted. Debra Eiland asked that the group be prepared to make a short presentation to the Board.

Public Hearing – 2012 Budget

Chief Daniels read an outline of the 2012 budget. The Budget Message (Pursuant to 29-1-103(1)(e), C.R.S.) included the following important features; 1) no change in the level of service and 2) no changes in the rate of taxes. The accounting measurement used in the budget is cash basis. The services to be provided/delivered during the budget year are the following; 1) Fire Protection, 2) Emergency Medical Services including transportation, 3) Hazardous Materials Response, and 4) Fire Prevention and Code Enforcement. The budget noted a 4.97% over 2011.

The floor was opened for discussion. Ed Hurtado inquired whether training, PP&E, and classes with other agencies are included. Chief Daniels noted that training is included. Chief Daniels

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noted that PP&E is included and that Deputy Chief Mower and Captain Carlton have submitted a grant for these items. If the grant is approved, then all PP&E will be replaced.

New Business

Resolution 11-006 – Resolution to Adopt 2012 Budget

The resolution was read aloud by Mr. Pagnotta.

Motion to adopt Resolution 11-006 – Resolution to Adopt 2012 Budget.

Motion: Mr. Asbury
Second: Mr. Monck
Aye: Mr. Monck, Mr. Oswald, Mr. Pagnotta, Mr. Asbury
Nay: None

Resolution 11-007 – Resolution to Appropriate Sums of Money

The resolution was read aloud by Mr. Pagnotta.

Motion to adopt Resolution 11-007 – Resolution to Appropriate Sums of Money.

Motion: Mr. Monck
Second: Mr. Asbury
Aye: Mr. Monck, Mr. Oswald, Mr. Pagnotta, Mr. Asbury
Nay: None

Resolution 11-008 – Resolution to Set Mill Levies

The resolution was read aloud by Mr. Pagnotta. One change was noted that in Section 1, the last “2010” is changed to “2011”.

Motion to adopt Resolution 11-008 – Resolution to Set Mill Levies.

Motion: Mr. Asbury
Second: Mr. Monck
Aye: Mr. Monck, Mr. Oswald, Mr. Pagnotta, Mr. Asbury
Nay: None

Receive or Act on Board Correspondence

None

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Adjournment

Motion to adjourn was made at 7:47 p.m.

Motion:	Mr. Monk
Second:	Mr. Pagnotta
Aye:	Mr. Monck, Mr. Oswald, Mr. Pagnotta, Mr. Asbury
Nay:	None

Dated this 16th day of November 2011.

A handwritten signature in black ink that reads "Beach". The signature is written in a cursive style with a large initial "B".

Submitted by Jim Beach, Captain