

**The Rye Fire Protection District**

**MINUTES OF THE RYE FIRE PROTECTION DISTRICT BOARD OF  
DIRECTORS MEETING  
Regular Meeting October 16, 2017**

Present Directors – Mr. John Schaiberger, Mr. Rich Simpson, Mr. Mike Davis, Mr. Wally Rice

Absent Directors – Mr. Garry Melchi

Others - Chief Steve Bennett, Captain Jim Beach

**Call to Order**

The meeting was called to order at 5:00 p.m. by Mr. Schaiberger, who chaired the meeting.

**Roll Call**

Roll call was taken and present members were introduced.

**Approval of Agenda**

Mr. Schaiberger asked for any additions or changes to the meeting agenda.

Motion to approve Meeting Agenda for October 16, 2017 as posted.

Motion: Mr. Simpson  
Second: Mr. Rice

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Simpson, Mr. Davis, Mr. Rice  
Nay: None

**Receive or Act on Board Correspondence**

None.

## The Rye Fire Protection District

### Public Comments on Non-Agenda Items

None.

### Approval of Minutes

Mr. Schaiberger asked for approval of the minutes of September 2017.

Motion to approval of the meeting minutes for September 2017 as presented.

Motion: Mr. Davis  
Second: Mr. Simpson

Further Discussion: Letters of thanks will be sent to donors for the new fire truck.

Aye: Mr. Schaiberger, Mr. Simpson, Mr. Davis, Mr. Rice  
Nay: None

### Treasurer's Report

Accounts Receivable. New reports were presented from the new accounting software system. In previous meetings, it was noted that the ending cash balance in the cash account summary did not match the Excess/(Deficiency) of Revenues Over/(Under) Expenditures at the end of the report. Chief Bennett explained that the ending cash balance is the cash in the bank. The other item is the balance after items have been reallocated by the auditor during the audit. Since the budget is close to the end of the year, the incremental difference should be the same and has been varying. Chief Bennett will verify why the varying difference.

Accounts Payable. New reports were presented from the new accounting software system.

Emergency Medical Services. Chief Bennett noted that the new billing company is ready to start billing for services. EMA continues to slowly collect funds. The amount received was noted with the caveat that it is still less than the monthly budgeted amount. It was noted that the budgeted revenue for EMS billings will probably not meet the budgeted amount. A copy of the new EMS Resident form was passed out with the only change being where the form is returned (to Rye Station #2).

Discussion took place regarding when funds should be transferred to the Capital Account and the dollar amount. Agreement was to move the money tonight. Final agreed amount was presented in the motion.

Motion to move \$40,000 to the Capital Account-COLO Trust immediately.

## The Rye Fire Protection District

Motion: Mr. Schaiberger  
Second: Mr. Simpson

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Simpson, Mr. Davis, Mr. Rice  
Nay: None

Motion to accept the Treasurer's Report for Accounts Receivable and Accounts Payable for September 2017.

Motion: Mr. Simpson  
Second: Mr. Davis

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Simpson, Mr. Davis, Mr. Rice  
Nay: None

## Fire Chief Report

**Statistics.** In the Month September 2017, Rye Fire responded to 87 calls for service of which 72 were EMS related and 15 were fire related. In comparison with previous year call volume this is a decrease of 6% and an increase of 6% from the 5-year average of 82.

**Administration/Operations.** Currently waiting on response from FEMA pertaining to a grant request that was submitted for the purchase of Life Pack 15 cardiac monitors.

City of Pueblo donated a structure fire truck. Working on a budget and plan to get truck into service. It is going to cost approximately \$5,500 to get into service. This truck will be utilized for Structure fires and Car accidents.

Researched grants for exhaust systems for the fire stations, no grants are available at this time. Chief noted that late on Friday, it appears that the grants were opened. Researched grants for vehicle hearing protection while using sirens.

Dan with Fume-A-Vent exhaust removal systems provided quotes for both stations.

**Prevention.** We continue to provide Mitigation assessments for homeowners throughout the District. A lot of the mitigation assessments are requested from the homeowner's insurance or the insurance agent of the purchaser.

Assisted all three schools with fire drills. Provided medical standby for football and soccer games.

**Training.** Training has been ongoing. Fire training was fire operation with hoses and hydrants, vehicle familiarization. EMS training is ongoing with a new topic every 6 days providing continuing education for annual requirements.

## The Rye Fire Protection District

### Task List.

- Fire Hydrants. Chief Bennett noted that about 1/3 (or approximately 120) of the hydrants have been tested with none under 500 gallons per minute. Only 1 hydrant was bad and was reported immediately to Colorado City Metro.
- EMS Billing Services. Currently waiting on Medicare and Medicaid to be finalized and ready for billing. All transports from July 19 to current will be processed by new provider. Setup is complete to start processing and additional setup is completing. All transports are being transmitted to the new company.
- Exhaust System. Air Cleaning Specialist, Inc. provided pricing for Fume-A-Vent for both stations. This is a ducted system with drop down hoses. Three-phase electrical is required for this system which is not currently installed at both stations. Station #1 estimate is \$15,876.88 plus \$2,381.00 in contingency cost. Station #2 estimate is \$13,58833 plus \$2,038.00 in contingency cost. Down side is that the system will have to be designed and vehicles cannot be moved around. System will run for approximately 25-40 minutes to eliminate exhaust from the duct system once activated. Another system is Ward Diesel Filter which would operate when doors are open to pull air from the outside to cycle the air. Downside is that this would be very inefficient especially in the winter as the fan would operate 15-30 minutes to exhaust the fumes from the building. They also have inline vehicle exhaust filters which are installed directly to vehicle systems. Vehicles prior to 2006 filters last anywhere from 18 months to 9 years, with an average of 3-5 years. Vehicles newer than 2006 filter is good for the life of the vehicle. Chief is waiting on a quote. No information has been received from InfraRed Radiant (Nederman Systems).
- Emergency Generators. Two (2) generators have been ordered at a cost of \$2,948 each plus a load panel for each at \$595. A 100 Amp Service Main at \$503 each is required. Work will have to be completed by a State of Colorado Licensed Electrician to comply with warranties.

## Old Business

### Intergency Updates

No personnel are out at the present time. There was a recent request, but it was decided to keep resources within the district due to dry conditions in the area. Two staff are available to go out with another agency if called. Colorado is sending a strike team to California to help with those fires.

### Fire Hydrants

See Task List under Fire Chief's Report.

### Upcoming Projects

**Emergency Generator.** See Task List under Fire Chief's Report.

## The Rye Fire Protection District

**Exhaust System.** See Task List under Fire Chief's Report

### New Business

Mr. Schaiberger noted to add an Executive Session to next month's meeting.

Mr. Schaiberger noted that Chief Bennett passed out a preliminary budget for 2018 and asked for everyone to review for next month's meeting.

### Adjourn

Motion to adjourn was made at 6:12 P.M.

Motion: Mr. Davis

Dated this 16<sup>th</sup> Day of October 2017.

A handwritten signature in cursive script that reads "Beach".

Submitted by Jim Beach, Captain