

**The Rye Fire Protection District**

**MINUTES OF THE RYE FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS MEETING  
Special Meeting December 9, 2021**

Present Directors – Mr. John Schaiberger, Mr. Rich Simpson, Mr. Wally Rice, Mr. George McGoff

Absent Directors – Mr. Mike Graber

Others – Acting Administrative Chief Jim Beach, Acting Chief of Operations Mike Christian

The meeting was called to order at 5:00 p.m. by Mr. John Schaiberger, who chaired the meeting. Meeting was held in-person at 4497 Bent Brothers Drive, Colorado City Colorado.

**Roll Call**

Roll call was taken, and present members were introduced.

**Approval of Agenda**

Mr. Schaiberger asked for any additions or changes to the meeting agenda.

Mr. Schaiberger asked that the following items be added to the agenda: Updated Board Member Contact List, Job Descriptions for the Acting Chiefs, and Full-Time Staff Sick and Annual Hours.

Motion to accept the agenda as posted for December 9, 2021 with the noted adds.

Motion: Mr. Schaiberger  
Second: Mr. Simpson

Further Discussion: None.

Aye: Mr. John Schaiberger, Mr. Simpson, Mr. Rice, Mr. McGoff  
Abstain: None  
Nay: None

**Receive of Act on Board Correspondence**

None.

## The Rye Fire Protection District

### Public Comments on Non-Agenda Items

None.

### Treasurer's Report

No new financial reports were available due to the short period in-between meetings. It was noted that 2021 final reports will be available in February or March of 2022. Full monthly reports should be available for the January 2022 meeting. Monthly checks were not available for signature at the meeting but will be available in a couple weeks. Signatures will be obtained once they are received. Mr. McGoff will investigate to see if an SDA Invoice has been generated or received. Acting Administrative Chief Beach will reach out to see if Workman's Compensation will cover any of Chief Bennett's sick leave. Acting Administrative Chief Beach will follow-up with Bank of San Juans on the rent check signed last month and delivered to the bank. Acting Administrative Chief Beach as the Board to consider purchasing a Guardian Light which is a safety device for staff and to be presented to each staff member at a dinner in January 2022. The cost for each light is under \$100 and can be delivered before the dinner.

Motion to spend \$2,000 for safety lights for staff from the Operational Supplies PPE line to be presented at an employee dinner in January 2022.

Motion: Mr. Simpson  
Second: Mr. Rice

Further Discussion: None.

Aye: Mr. John Schaiberger, Mr. Simpson, Mr. McGoff, Mr. Rice  
Abstain: None  
Nay: None

### Old Business

#### COVID 19 Bus.

The COVID 19 bus was at the Valley Market parking lot on Saturday, December 11<sup>th</sup>. Numerous people from the community attended. No statistics were available.

#### 2022 Budget

The 2022 Budget was advertised in the Greenhorn Valley News for public comments and was available at Station #2 for public review. The 2022 budget in the amount of \$1,778,265 was presented to the Board for final review. In the income section, EMS revenue shows \$600,000, but this is total revenue with a large portion being deducted for write-offs and In-District transports. In an attempt to clarify how EMS revenue is shown, below the Total Revenue Line, there will be a note

## The Rye Fire Protection District

to the effect “*Emergency Medical Services is offset by Billing Adjustments.*” The line item for Office Rent line item was blank. It was believed that this is covered in Outside Services, but \$3,720 was moved from Operational Supplies to cover this line.

Motion to approve the 2022 Budget for \$1,778,265 as presented with the note regarding billing adjustments and moving money into the office rent line item

Motion: Mr. Schaiberger  
Second: Mr. Simpson

Further Discussion: None.

Aye: Mr. John Schaiberger, Mr. Simpson, Mr. Rice, Mr. McGoff  
Abstain: None  
Nay: None

## New Business

### Resolution 22-001 – Designated Posting Places

This resolution is to designate Board meeting notice posting places for the year 2022 within the District and Pueblo County.

Motion to adopt Resolution 22-001.

Motion: Mr. McGoff  
Second: Mr. Rice

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Simpson, Mr. McGoff, Mr. Rice  
Nay: None

### Resolution 22-002 – Resolution Adopting Regular Meeting Dates for 2022

This resolution is to designate meeting dates, times, and locations for the year 2022 for the Board of Directors. Meetings will be held the third Monday of each month at 5:00 pm.

Motion to adopt Resolution 22-002.

Motion: Mr. McGoff  
Second: Mr. Simpson

## The Rye Fire Protection District

Further Discussion: Dates to be changed from 2021 to 2022 for all meetings.

Aye: Mr. Schaiberger, Mr. Simpson, Mr. McGoff, Mr. Rice  
Nay: None

### **Resolution 22-003 – Resolution to Set Mill Levies.**

This resolution is to set mill levies per the 2022 Budget. Mill Levy will be 15.536 mills upon each dollar of total valuation. The total 2021 valuation for the Rye Fire Protection District of \$62,709,526 and to balance the budget for general operating purposes from property tax revenue of \$974,255.

Motion to adopt Resolution 22-003.

Motion: Mr. Rice  
Second: Mr. McGoff

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Simpson, Mr. McGoff, Mr. Rice  
Nay: None

### **Resolution 22-004 – Resolution to Adopt 2020 Budget**

This resolution is to adopt the 2022 Budget which was approved on December 9, 2021.

Motion to adopt Resolution 22-004.

Motion: Mr. Rice  
Second: Mr. McGoff

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Simpson, Mr. McGoff, Mr. Rice  
Nay: None

### **Resolution 22-005 – Resolution to Appropriate Sums of Money**

This resolution is to appropriate \$1,728,265 for the General Fund to establish a limitation on expenditures for operations.

Motion to adopt Resolutions 22-005.

Motion: Mr. Rice  
Second: Mr. McGoff

Further Discussion: None.

## The Rye Fire Protection District

Aye: Mr. Schaiberger, Mr. Simpson, Mr. McGoff, Mr. Rice  
Nay: None

### Updated Board Member Contact List

Information was gathered at the meeting and will be distributed to all individuals

### Job Descriptions for the Acting Chiefs

Will be discussed in Executive Session

### Full-Time Staff Sick and Annual Hours.

Acting Administrative Chief Beach will work with Chief Bennett to gather this information.

## Executive Session

Mr. Schaiberger noted that the Board will go into Executive Session. The topic of the Executive Session will be to discuss Staff Updates. The Executive Session will not be open to the public. No adoption of any proposed policy, position, resolution, rule, regulation, or formal action shall occur at this Executive Session.

Motion to go into Executive Session at 6:15 pm.

Motion: Mr. McGoff  
Second: Mr. Rice

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Simpson, Mr. Rice, Mr. McGoff  
Abstain: None  
Nay: None

Discussion was Staff Updates.

Motion to adjourn Executive Session was made at 7:56 pm.

Motion: Mr. Rice  
Second: Mr. McGoff

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Simpson, Mr. Rice, Mr. McGoff  
Abstain: None

## The Rye Fire Protection District

Nay: None

Following Executive Session, the Board returned to regular session and the room was opened back up to the public.

### Adjourn

Motion to adjourn was made at 8:04 pm.

Motion: Mr. Rice

Dated this 9<sup>th</sup> day of December 2021.

A handwritten signature in black ink that reads "Beach". The signature is written in a cursive, flowing style.

Submitted by Jim Beach, Acting Administrative Chief