

RESOLUTION NO. 25-006
A RESOLUTION BY THE BOARD OF DIRECTORS OF THE
RYE FIRE PROTECTION DISTRICT REGARDING COLORADO
OPEN RECORDS ACT FEES

WHEREAS, Rye Fire Protection District ("District"), is committed to providing access to all open public records maintained by the District pursuant to the Colorado Open Records Act ("CORA"), C.R.S. § 24-72-201, *et seq.*; and

WHEREAS, C.R.S. § 24-72-205, permits the District to impose a fee in response to a request for the research and retrieval of public records if the District has published a written policy that specifies the applicable conditions concerning the research and retrieval of public records by the custodian of records, including the amount of the current fee; and

WHEREAS, the establishment of a uniform schedule of fees for research, copying, printouts, photographs, and other costs for services related to fulfilling a CORA request is in the best interest of the District and the public.

THEREFORE, BE IT RESOLVED, by the District Board of Directors that:

1. The CORA request fees contained in this Resolution are hereby adopted and will be posted on the District's website ryefiredistrict.us; and
2. In accordance with C.R.S. § 24-72-205, the District will charge a twenty-five cent (\$0.25) fee per page, to be paid in advance, for copying a standard page of the public record or the District shall impose a fee not to exceed the actual cost of providing a printout, photograph, or other kind of copy of a public record in a format other than a standard page, to be paid in advance; and
3. The cost of postage will be charged to the CORA requestor; however, no transmission fee will be charged for sending public records via email if requested and if the records are available electronically; and
4. The District will not impose a charge for the first hour of time expended in connection with the research and retrieval of public records. After the first hour of time has been expended, the District will charge for the research and retrieval of public records at the rate of forty-one dollars and thirty-seven cents (\$41.37) per hour. The District may require a ninety percent (90%) deposit of the estimated fees prior to commencing work to produce the records. Payment of the remainder of the fees, including all actual costs exceeding the estimated amount, must be made prior to the time of inspection or production of the public records.

5. All acts, orders, resolutions, or parts thereof, of the District that are inconsistent or in conflict with this Resolution are hereby repealed to the extent only of such inconsistency or conflict.
6. The provisions of this Resolution shall take effect immediately.

PASSED and ADOPTED as of the 17 day of March 2025.

By: 

Michael Graber, Chair

ATTEST:

By: 

Name and Title:

Ann Walker Board Member